



NINTH COURT OF APPEALS
1001 PEARL, SUITE 330
BEAUMONT, TX 77701
409-835-8402

**JOB NOTICE
STAFF ATTORNEY POSITION**

The Ninth Court of Appeals, Beaumont, Texas is now accepting applications for the position of Staff Attorney. Position begins: On or after January 2, 2018

Qualifications include:

Required - Law Degree, Licensed to practice law in Texas.

Preferred –

- 3 years legal experience
- Trial and appellate experience would be beneficial
- Proficient in computer legal research (Westlaw and/or Lexis) and working knowledge of Word 2016

Primary duties include legal research, writing, editing, proofreading, and verifying citations. Must have the ability to prepare, plan and organize work and to communicate clearly and effectively.

Salary for this full-time position is \$72,500 - \$80,000 per year. Vacation, sick leave, health insurance, and other benefits are provided in accordance with State policy.

To apply send a State of Texas Employment Application*, resume and writing sample by email to:

Carol Anne Harley, Clerk of the Court
Ninth Court of Appeals
Email: charley@txcourts.gov

Applications will be accepted until December 1, 2017.

The Court is an Equal Employment Opportunity Employer.

* State of Texas Employment Application website
<http://www.twc.state.tx.us/jobs/gvjb/state-texas-application-employment.html>