



NINTH COURT OF APPEALS  
1001 PEARL, SUITE 330  
BEAUMONT, TX 77701  
409-835-8402

**JOB NOTICE  
STAFF ATTORNEY POSITION**

The Ninth Court of Appeals, Beaumont, Texas is now accepting applications for the position of Staff Attorney. Position begins: On or after March 1, 2018

Qualifications include:

Required - Law Degree, Licensed to practice law in Texas.

Preferred –

- 3 years legal experience
- Trial and appellate experience would be beneficial
- Proficient in computer legal research (Westlaw and/or Lexis) and working knowledge of Word 2013

Primary duties include legal research, writing, editing, proofreading, and verifying citations. Must have the ability to prepare, plan and organize work and to communicate clearly and effectively.

Salary for this full-time position is \$72,500 - \$80,000 per year. Vacation, sick leave, health insurance, and other benefits are provided in accordance with State policy.

To apply send a State of Texas Employment Application\*, resume and writing sample by email to:

Carol Anne Harley, Clerk of the Court  
Ninth Court of Appeals  
Email: [charley@txcourts.gov](mailto:charley@txcourts.gov)

Applications will be accepted until February 20, 2018.

The Court is an Equal Employment Opportunity Employer.

\* State of Texas Employment Application website  
<http://www.twc.state.tx.us/jobs/gvjb/state-texas-application-employment.html>